



**2024-2025**

**OPERATING POLICY:**

***OFFICIALS***

*Revised November 2024*



# BC LACROSSE ASSOCIATION

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## BC LACROSSE OFFICIALS TECHNICAL SUPPORT GROUP OPERATING POLICY

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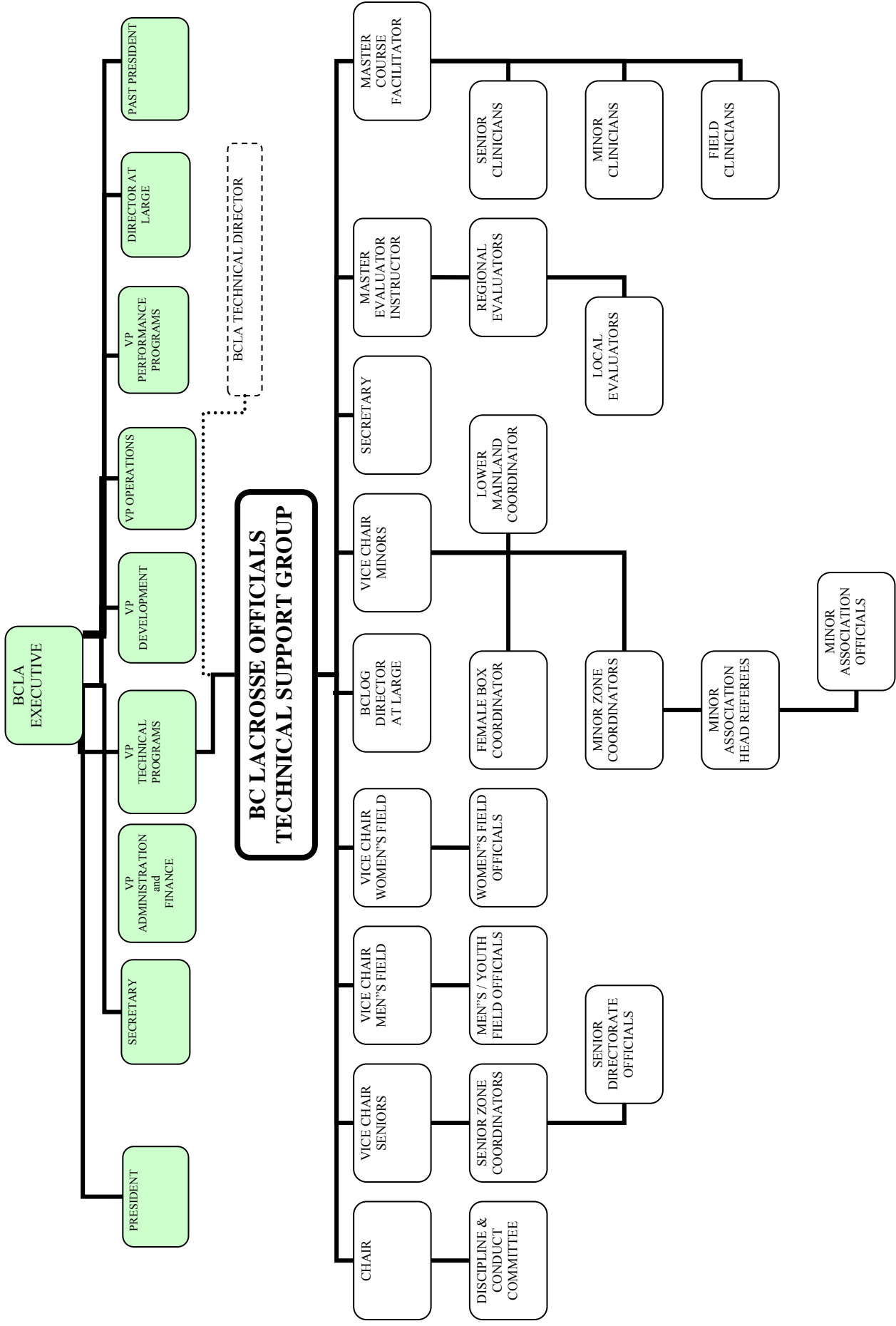
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**BC LACROSSE OFFICIALS COMMUNICATION CHART**

October 2017



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## **BRITISH COLUMBIA LACROSSE OFFICIALS TECHNICAL SUPPORT GROUP**

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### **REGULATION 1: OBJECTIVES**

- 1.01 To improve the level of officiating by:
- Providing workshops and clinics, both theoretical and technical;
  - Making teaching aids available;
  - Registering all officials in British Columbia with the BC Lacrosse Association;
  - Conducting Disciplinary Hearings and investigations for BCLOG membership; and
  - Conducting regular evaluations every officiating season.
- 1.02 To improve the game of lacrosse by:
- Promoting good fellowship amongst Association members;
  - Promoting and maintaining high standards of relationship with Association members, officials and coaches of the various levels of teams and leagues with whom the BCLOG shall make its services available;
  - Providing opportunity for input concerning the rules and regulations involved in the “calling of the game”; and
  - Upholding the rules according to the most current Lacrosse Canada rulebook and the most current ILF rulebook with the only exception being those rules changed or permitted by the Minor Directorate, Senior Directorate or Field Directorate.

### **REGULATION 2: JURISDICTION**

- 2.01 The jurisdiction of this organization shall extend to all organized lacrosse within the Province of British Columbia as described in the BCLA Constitution and By-Laws.
- 2.02 This organization shall provide information regarding officials to the Provincial Convener and District Directors for all playoffs, and to League Presidents, Head-Officials or associations for league and exhibition games within the Association. Should any official solicit, or accept an assignment, to officiate in any game of a non-affiliated association, league or club within the jurisdiction of this organization without approval, then such official shall be subject to disciplinary action.
- 2.03 No official shall be permitted to officiate in games outside the province of British Columbia without a request in writing and approval of this organization.

### **REGULATION 3: ORGANIZATION**

- 3.01 a) The Executive Committee of this organization will be elected annually at the BCLOG Special Session, and shall be comprised of:
- i) Chair
  - ii) Vice Chair - Senior
  - iii) Vice Chair - Minor
  - iv) Vice Chair – Men’s Field
  - v) Vice Chair - Sixes
  - vi) Vice Chair – Women’s Field
  - vii) Secretary
  - viii) Treasurer
  - ix) Immediate Past Chair
  - x) Director at Large
- b) All officers shall be elected by secret ballot at the BCLOG Special Sessions.
- c) In the event that there is but a single nominee for an office, the secretary shall cast one vote for such nominee.

- d) The Chair, Vice Chair – Women’s Field, and the Secretary shall be elected for two-year terms in odd-numbered years. The Vice Chair – Minor, Vice Chair – Senior, Vice Chair – Sixes, and the Vice Chair – Field and the Treasurer shall be elected in two-year terms in even-numbered years. The Director at Large would be elected for a one-year term.
- e) The Immediate Past Chair, upon election of a new Chair, shall be appointed to serve a term of two (2) years, to act as an advisor to the new Executive Committee of the BCLOG.
- f) In the event that a member of the executive of the BCLOG is not able to complete the duties or is compelled to resign, the remaining members of the executive will appoint a replacement who will serve until an election can be held at the next Special Session of the BCLOG.
- g) The operating committee of the BCLOG shall consist of the Executive Committee and the following additional members as appointed by the Executive Committee of the BCLOG:
- i) Minor Zone Co-ordinators
  - ii) Senior Zone Co-ordinators
  - iii) Master Learning Facilitator
  - iv) Minor Learning Facilitator
  - v) Senior Learning Facilitator
  - vi) Field Learning Facilitator
  - vii) Female Box Co-ordinator
  - viii) Lower Mainland Co-ordinator
  - ix) Assistant Minor Zone Co-ordinator
- 3.02 The BCLOG shall be under the leadership of the Chair who will be responsible for directing the duties of the Executive and Operating Committees to obtain the objectives of the BCLA and attain continuity of officiating throughout the Province.
- 3.03 Any Vice Chair or Director who fails to comply with their assigned duties will be replaced by appointment. It will be the responsibility of the BCLOG Chair, in conjunction with the BCLA Vice President - Operations, to appoint a new Vice Chair or Director for that section for the remainder of the term. In the event that a Vice Chair is temporarily unable to fulfill any required duties, the Vice Chair or Director may appoint a designate to act on the Vice Chair’s or Director’s behalf.
- 3.04 The duties of the positions of the BCLOG are as follows:
- a) Vice Chair - Senior**  
 Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating. Will liaise with the Chair and perform all duties that are assigned, including evaluating and grading all Senior officials, with assistance from the assigned evaluators. The position and duties of the Senior Allocator will fall under the leadership of the Vice Chair - Senior. Will assist the Vice Chair - Minor in the training of Minor level officials who show skills and knowledge so that they are encouraged to graduate to the Senior level when the qualifications defined in Appendix One are met. Will provide a monthly written summary to the BCLOG Chair by the third Monday of each month (January - September). Will act as a liaison regarding LC issues, and will inform BCLOG members of officiating issues through written communication. Will appoint a selection committee as per APPENDIX FOUR, and will ensure the criteria is followed as noted.
- b) Vice Chair - Minor**  
 Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating. Will liaise with the Chair and perform all duties that are assigned. Will be in contact with the Minor Association Head Officials frequently throughout the year. Will attend Minor Directorate meetings as required and provide a monthly written summary to the BCLOG Chair by the third Monday of each month (January - September). Will assist Minor Association Head Officials, when requested, with evaluations throughout the playing season to ensure all minor officials are evaluated. Will correlate the evaluations and grading of all Minor

officials so that proven, qualified officials are used for championships and tournaments throughout the Province. These evaluations are to be used in conjunction with the Head Officials Provincial Qualifications Lists. Will be responsible for the assignment of officials at Provincial Championship Tournaments.

**c) Vice Chair – Men’s Field**

Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating that is required at the respective levels. Will liaise with the Chair and perform all duties that are assigned. Will assist and correlate all evaluations of all officials to ensure that proven, qualified officials are used in tournaments and championships throughout the Province. Will also be responsible for selecting the officials for National Championship Tournaments, International Tournaments where BC officials are requested or required, and for making recommendations to the LC for officials to participate at World Championship tournaments. Will provide a monthly written summary to the BCLOG Chair by the third Monday of each month (Jan-Sept).

The British Columbia Field Lacrosse Officials Group shall be under the jurisdiction of the BCLOG Vice Chair - Field.

**d) Vice Chair – Women’s Field**

Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating that is required at this level. Will liaise with the Chair and perform all duties that are assigned. Will assist and correlate all evaluations of all officials to ensure that proven, qualified officials are used in tournaments and championships throughout the province.

**e) Vice Chair – Sixes**

Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating that is required at this level. Will liaise with the Chair and perform all duties that are assigned. Will assist and correlate all evaluations of all officials to ensure that proven, qualified officials are used in tournaments and championships throughout the province.

**f) Secretary**

Will collect all correspondence directed to or from the BCLOG. Will record notes of the executive committee, the special session or any other meeting as requested by the Chair. Will liaise with Chair and perform all duties that are assigned. Will serve as a payment intermediary between officials and leagues as per section 22.02 (a) of the Senior Directorate Operating Policy.

**g) Treasurer**

Responsible to work with the BCLOTSG Executive to manage, update, and administer a budget document that accurately tracks all spending on BCLOTSG programs. Assists the BCLOTSG Executive in all aspects of program budget planning. Also is tasked with tracking game and travel fees earned by senior box officials and in creating invoices for senior box leagues during the box season.

**h) Director at Large**

Responsible for special projects as assigned by the BCLOTSG Chair and the Executive.

**i) Female Box Co-ordinator**

Appointed for a term of no less than two years. Will liaise with all member groups to ensure that there is proper recruitment, training and continual excellence in officiating. Will co-ordinate the training and supervision of participating minor officials in the female box sector; and to co-ordinate communication, as necessary, with minor head officials. Will assist minor association head officials with evaluations and training of officials in Female Box Lacrosse.

**j) Minor Zone Co-ordinator**

Appointed for a term of no less than two years. Responsible for assisting association head officials within their zone, with the training, recruitment and retention of minor officials. Responsible for investigating disciplinary matters that arise concerning minor officiating that takes

place within their zone. Results of this investigation shall be forwarded to the Vice Chair – Minor for further action. Responsible for evaluating those officials within their zone that are nominated for provincial championships and/or Summer Games. Details of these evaluations shall be forwarded to the Vice Chair – Minor. Required to attend all BCLOG minor zone and Operating Committee meetings.

**k) Assistant Minor Zone Co-ordinator**

Appointed for a term of no less than two years. Responsible for assisting association head officials within their appointed region, with the training, recruitment and retention of minor officials. Responsible for investigating disciplinary matters that arise concerning minor officiating that takes place within their region. Results of this investigation shall be forwarded to their Minor Zone coordinator and the BCLOG Vice Chair – Minor for further action. Responsible for evaluating those officials within their region that are nominated for provincial championships and/or Summer Games. Details of these evaluations shall be forwarded to the Vice Chair – Minor. Required to attend all BCLOG minor zone and Operating Committee meetings. Will liaise with their Minor Zone Coordinator and perform all duties that are assigned.

**l) Lower Mainland Co-ordinator**

Appointed for a term no less than two years. Responsible for assisting association BCLOG Zone Co-ordinators and head officials within the Lower Mainland Commission (Zones 3,4,5) with the training, recruitment and retention of minor officials. Will assist the BCLOG Vice Chair – Minor in the co-ordination of BCLOG activities within this region. Will act as a liaison between the BCLOG and the Lower Mainland Minor Lacrosse Commission and will represent the BCLOG at meetings of this Commission. Will assist in the evaluation of officials within this region that are nominated for provincial championships and/or Summer Games. Details of these evaluations shall be forwarded to the Vice Chair – Minor. Required to attend all BCLOG minor zone and Operating Committee meetings.

**m) Senior Zone Co-ordinator**

Appointed for a term no less than two years. Responsible for overseeing senior officiating within their zone. Responsible to liaise between senior officials within their zone and the Operating Committee of the BCLOG.

**n) Master Course Conductor**

Appointed/ratified by the LC for a term no less than three years. Responsible for training Level 1-2 and Level 3-5 official Learning Facilitators. Responsible for updating all training and technical materials for official instruction. Required to attend LC meetings as necessary.

**o) Learning Facilitators**

**Appointment and Term**

Appointed for a term of one year by the respective Vice Chair in conjunction with the BCLOG Executive.

**Qualifications**

Must currently hold a Level 3 or higher certification with at least five years of box lacrosse officiating experience.

Must be a member in good standing with the BCLA and BCLOG.

Must demonstrate a high degree of professionalism and maturity both on and off the floor.

Must be certified at least bi-annually as a Learning Facilitator by a Master Learning Facilitator in a provided training clinic.

Must attend annual workshops and training sessions as required.

**Availability and Responsibilities**

Must be available for the majority of the Official's Clinics.

Must adhere to the training program guidelines and time allotments provided for each clinic.

Responsible for conducting officials' training and subsequent certification of officials.

Responsible for assisting the Master Learning Facilitator with the updating of course materials for official instruction.



Responsible for assisting Zone Coordinators with the evaluation and supervision of minor officials.

**p) Senior Learning Facilitator**

Appointed for a term no less than two years. Responsible for conducting senior officials clinics and subsequent certification of senior officials.

**q) Field Learning Facilitator**

Appointed for a term no less than two years. Responsible for conducting field officials clinics and subsequent certification of field officials.

- 3.05 Allocators for Senior Box shall be appointed by the Senior Directorate in consultation with the BC Lacrosse Officials Technical Support Group and ratified by the BCLA Executive prior to the start of the season.

All records/information obtained or developed during the elected/appointed season becomes the property of the BCLA and must be handed over to the BCLA Technical Director.

- 3.07 BCLOG Official in Charge or Official in Chief for local tournaments. The OIC/UIC must be appointed by the local host association at least 45 days prior to the dates of the tournament. OIC/UICs must have the necessary knowledge, experience and skill to effectively supervise, organize and assess officials for the age groups in the tournament. The OIC or UIC does not work as a game official in the tournament. Notwithstanding the above, should a situation arise which requires the OIC to participate as a game official, it can be approved by the BCLOG Vice Chair for that Sector.

Responsibilities include the following:

1. Coordinate planning with the host;
2. Ensure that enough officials are available to conduct the tournament safely and that BCLOG daily game limits will not be exceeded;
3. Attend pre-competition meetings and respond to all questions and issues pertaining to officiating;
4. Handle all communications between the participants and the officials;
5. Ensure that a system is in place for officials to receive payment;
6. Provide input to inquiries or discipline procedures as the representative of the officials under supervision;
7. Supervise the officials in the tournament, and recruit assistant supervisors as necessary;
8. Follow BCLOG Guidelines for Game Allocations (see section 5.11 and referenced side document);
9. Complete an event report and submit it to the host association within 30 days of the end of competition.

## **REGULATION 4: MEMBERSHIP**

- 4.01 All officials (Senior, Minor, Men's Field, Women's Field, and Sixes) will be registered with the BCLA and will follow the regulations in the BCLA Operating Policy.
- 4.02 All officials used in Provincial/National Playdowns/Championships must agree to a Criminal Record Check.
- 4.03 To be an active member of the BCLA, an official must:
- a) Participate in an educational program as set by the Executive Committee of the Officials Technical Support Group and/or the NOCP;
  - b) Have paid the BCLA/BCLOG registration fees.
  - c) All outstanding fines must be paid prior to registration as an official each season.
- 4.04 All active, registered officials have the privilege of voting at the BC Lacrosse Officials Technical Support Group Special Session held each year.
- 4.05 Each member will receive a certificate of completion once the officiating level applied for is successfully achieved. The certification requirements are outlined in Appendix One.

- 4.06 All minor associations will be represented by a Head Official, who shall attend scheduled minor officials meetings. Failure to attend such scheduled meetings will result in a fine. For zones outside of the Lower Mainland, they may be represented at the scheduled meetings by the BCLOG minor zone representative. Zone representatives may carry proxy votes from their associations.

**Fine Guidelines as follows:**

1 <sup>st</sup> meeting missed	\$26.00 fine
2 <sup>nd</sup> meeting missed	\$35.00 fine
3 <sup>rd</sup> meeting missed	\$60.00 fine
Additional Meetings Missed	\$60.00 fine
Special Session Missed	\$100.00 fine

Note: This is per BCLA fiscal year. Any fines not paid could result in club being declared not in good standing.

### **REGULATION 5: GAME ASSIGNMENT GUIDELINES**

- 5.01 All persons officiating a sanctioned game must hold a valid and current certificate of completion and submit to a physical fitness examination on the recommendation of the Evaluator.
- 5.02 Criteria and Selection Guidelines for Senior Box Officials to officiate in league post-season playdowns, provincials and national championships will be followed by the BCLOG Executive Committee as outlined in APPENDIX FOUR: SELECTION POLICY - OFFICIALS TO PLAYOFFS, PROVINCIALS AND NATIONALS.
- 5.03 An official shall not officiate, on floor, a sibling, parent or immediate relation involved in a game at all levels except in extenuating circumstances, and agreed to by both teams. (This does not apply to shot clock/bench officials). Both coaches must sign the top of the scoresheet to verify agreement prior to the start of the game.  
Note: Exemption for Field Lacrosse due to low numbers of officials. Will be reviewed on a yearly basis.
- 5.04 **Official in Charge (Junior/Senior Box National Championships held in BC)**  
Three names will be put forward by the BCLOG Executive Committee to the Senior Directorate who shall select one person. The selected person shall be forwarded to the BCLA President for approval. The BCLA President shall send the individual's name to the LC for final approval.  
  
When the OIC is decided upon by the BCLOG executive committee, the BCLOG chair will send the name to the BCLA executive for ratification. If the OIC is approved by the BCLA executive, the name will be sent to the LC for final approval.
- 5.05 All officials game assignments in all senior directorate lacrosse games shall be allocated by the BCLA Senior Allocators. This will include all exhibition, league, playoff and provincial games. All official game assignments in all Senior Directorate Provincial games shall be allocated by that Championship's Official in Charge.
- 5.06 Responsibility for league, playoff and exhibition game schedules shall be as follows:
- For conflict and/or rescheduled games, the commissioner shall notify the appropriate allocator at least 72 hours prior to the date of the new game.
  - For all playoffs, the commissioner shall provide a schedule of games to the appropriate allocator at least 72 hours prior to the date of commencement of games.
  - It is the responsibility of the commissioner to contact the appropriate allocator giving a minimum of 72 hours notice of exhibition games.
  - It is the responsibility of the commissioner to contact the appropriate allocator giving a minimum of 72 hours notice of a game cancellation. Teams will be assessed for officials fees should the team manager fail to notify the commissioner or cancel a game with less than 24 hours notice.
  - If a game is cancelled due to field closure or dangerous conditions and the official is provided notice of the game cancellation prior to arriving at the game site then the official or officials

will not be paid a game fee. If direct notice (text or phone) is not given to the official and the official has arrived at the game site for a game that has been cancelled for dangerous conditions, the official or officials will be paid the full game fee. As games cancelled due to weather are beyond the control of the people involved the 24 hour cancellation rule will not apply provided proper notice is given.

5.07 All minor and senior officials are to be available to officiate at all qualified levels, as assigned by the Senior Allocator or Association Allocator. Any refusal to work at various levels may result in suspension of the official and shall be reviewed by the Vice Chair and/or Discipline Committee.

5.08 No official shall have more than four (4) (on field/floor) league, tournament, exhibition or playoff games assigned to that official per day.

Should an official be assigned three (3) or four (4) games in a day, two (2) of which may be consecutive, the official must have at least a one-game break between any pair of the assigned games.

These restrictions only apply to on-floor officials for a box game or one of the on-field officials for a field game. Off floor/field official roles, i.e. Offensive timekeeper, CBO or Bench Manager assignments do not count toward this daily limit.

5.09 For Minor Box Lacrosse only, all league and post season games will be allocated by the home assignor. Should the allocator be short officials, they will then contact the next closest allocator to help fill the game(s). The home team shall be responsible for game and fees and any appropriate travel fees. Under NO circumstances may team personnel choose or contact officials on their own. Officials who accept a game assignment offered directly from a team may be subject to disciplinary action.

Note also that in some regions, officiating assignments for zone play downs are made directly by the BCLOG Minor Zone coordinator.

5.10 No official shall officiate any games while wearing a plaster hard cast on the official's body.

5.11 No official, under any circumstances, may officiate any game alone (with the exception of U7) or cross floor 3 on 3 U9 box. All full floor 5 on 5 box games, including U9, must have 2 certified on floor officials.

5.12 **Minor/Field Officials Allocation Guidelines**

The BCLOG Vice Chair Minor/Field, with the assistance of the BCLOG Minor/Field Operating Committee, shall set down in writing a policy guide that will outline the rules, regulations and recommendations that are to govern officials allocation in all BCLA minor/youth field associations. This document will have detailed instructions for both league play and tournaments.

These documents are to be updated annually and or as necessary by the BCLOG Vice Chair Minor/Field, with the assistance of the BCLOG Minor/Field Operating Committee (2 documents; one for minor box and one for youth field).

5.13 Three officials may be assigned to minor lacrosse games with prior approval from the local BCLTSG Minor Zone Representative or BCLTSG Vice Chair Minor; however, should be limited to exhibition or tournament unless there is also approval from the League Commissioner or Zone Commission. BCLTSG Zone Representatives should seek approval from the zone utilizing the three officials system in regular season play, for certain divisions or categories, based on needs of the zone and capacity of officials in their zone.

If three officials are assigned to a game, they will each received a full game fee, as is described in Appendix B of the BCLA General Operating Policy.

Three officials may be assigned in Senior Directorate leagues as arranged by the BCLTSG Vice Chair Senior, with approval from the relevant League's Commissioner. All officials assigned to games with 3 officials will be paid the current full game fee.

#### 5.14 **Registration and Updating of Officials**

##### **Registration of Officials:**

All BCLA officials must be registered and entered in the BCLOG software system.

##### **Updating Information:**

The club under which an official is registered is responsible for ensuring that the official's information is accurate and up-to-date in the BCLOG software.

##### **Compliance:**

It is the responsibility of each club to regularly review and update the information of their registered officials to maintain accurate records.

### **REGULATION 6: DUES**

#### 6.01 Registration and Membership Dues:

- Registration and membership dues must be completed on the BCLA-provided platform.
- For all returning officials, registration must be completed by the individual official and submitted via the prescribed online platform at least five (5) days prior to the scheduled certification clinic.
- All new officials registration and payment will be completed by the Official's Minor/Youth Association and submitted to the BCLA

6.02 The dues are as outlined in the BCLA Operating Policy, Appendix B: BCLA Fee Schedule.

6.03 Any outstanding dues or fines owed by officials may be deducted from payments owed to officials and remitted to the secretary under 22.02 (A) of the Senior Directorate Operating Policy.

### **REGULATION 7: FEES AND EXPENSES**

7.01 Fees and expenses for playoff games are as outlined in the BCLA Operating Policy, Appendix B: BCLA Fee Schedule.

7.02 Provincials: The BCLOG, with input from the BCLOG Vice Chairs (Minor, Senior and Field) Head Officials, Zone Coordinators and Evaluators shall appoint qualified officials for all Provincials. Accommodations should be provided to an official whose typical travel to the arena exceeds 75 km one-way. The expenses to send qualified officials shall be included in the BCLOG Annual Budget. These costs will include transportation, accommodation if required, and meal expenses for the officials travelling from out-of-town. Accommodation, travel and per diem for the BCLOG Vice Chair – Minor, Senior and Field or Designate, upon approval from the BCLOG chair.

7.03 Senior Box Allocator: Payment to these positions will be included in the BCLOG Annual Budget.

7.04 Nationals: The expenses to send qualified officials to the nationals shall be included in the BCLOG Annual Budget. These costs will be for transportation only.

### **REGULATION 8: DISCIPLINE & CONDUCT COMMITTEE**

8.01 The BCLOG Chair shall form Discipline and Conduct Committees as required, and shall appoint committee members to carry out necessary investigations and render disciplinary action recommendations to the Chair.

8.02 The Executive Committee shall compile a list of nine (9) people from which the Chair will draw to form Discipline and Conduct Committees.

8.03 Three (3) members from this list shall serve as the Committee for any given disciplinary act that falls under the auspices of the BCLOG. Committee members must be neutral; no person from the list shall participate on a Committee if the issue involves the person's own Association/Club or if the issue involves a relative.

## REGULATION 9: CONDUCT & DISCIPLINE

- 9.01 It shall be the duty of every member of this organization to display a conduct at all times that furthers the best interests of the membership, that assists fellow members wherever possible to improve the standard of officiating and that ensures the respect of all participants and fans.
- 9.02 Any negligence by an official in the duties shall be thoroughly investigated by the Discipline and Conduct Committee who shall report and recommend to the Chair of the BCLOG the action to be taken
- Violation of any of the following shall be subject to disciplinary action:**
- 9.03 Suspicion of being under the influence of alcohol and/or illegal drugs when reporting for official BCLOG duties. **(Must be forwarded to BCLOG.)**
- 9.04 Failure to report for any assignment without sufficient excuse when properly notified. Excuse must be legitimate and those found not telling the truth shall be suspended until the Discipline and Conduct Committee completes an investigation. (May be handled locally in minors)
- 9.05 Exhibiting a pattern of tardiness to game assignments. (May be handled locally in minors.) Appropriate Vice Chairs may impose a fine as they deem necessary for instances where an official is shown to have a pattern of being late. Being on time for an assignment shall be defined as being on site a minimum of 30 minutes prior to scheduled game start time for scheduled game assignments.  
Officials may appeal all fines to the officials operating committee on a case by case basis for extenuating circumstances such as injury, sickness or family emergency as examples.
- 9.06 Engaging in and/or provoking controversial discussions (including swearing, verbally abusing, threatening or racial abuse) with coaches, officials, players, parents or spectators. (Initial incident may be handled locally in minors, subsequent incidents for same official must be forwarded to BCLOG.)
- 9.07 Manhandling of players. (Must be forwarded to BCLOG. All complaints must be on association letterhead and signed by the President and coaches of the association team.)
- 9.08 Failure to complete game reports when required. (May be handled locally in minors.)
- 9.09 Verbally or otherwise threatening to withdraw officiating services. (Must be forwarded to the BCLOG.)
- 9.10 Continuously failing to officiate according to the LC/ILF Rule Book, its interpretations and BCLA amendments. (May be handled locally in minors.)
- 9.11 Failure to dress in accordance to Regulation 11. (May be handled locally in minors.)
- Disciplinary actions arising from failure to comply to the Conduct of an Official**
- 9.12 Senior Officials must be diligent with their time management for the availability for the web based allocation site used for Leagues under the Senior Directorate. Officials must effectively block out all times when not available for games.
- If the officials name shows availability for games and the official declines the game after being published, the official will be deemed negligent and be fined \$10.00.
- If the official accepts the published game and then turns back the game, that official will be fined \$20.00. Fines will be deducted from that officials monthly cheque.
- Officials may appeal all fines to the officials operating committee on a case by case basis for extenuating circumstances such as injury, sickness or family emergency as examples.
- Officials must be in good standing in order to receive game assignments in case of official not receiving monthly cheques.

- 9.13 The following constitute a guideline for disciplinary actions to be used within a Zone.
- a) restricted activity:
    - i. no game assignments with team or teams in question,
    - ii. no game assignments within the Division / Calibre in question, or
    - iii. limited game assignments over a period of time;
  - b) probation / monitoring:
    - i. close monitoring at subsequent games or over a period of time,
    - ii. evaluations at subsequent games or over a period of time,
    - iii. additional training and/or counseling;
  - c) suspension from officiating:
    - i. in the event the case is to be raised to the BCLOG, immediate suspension may occur until an investigation takes place;
  - d) finest:
    - i. For minor associations, should they find an official developing a history of tardiness or absence, the association can impose fines or sanctions against the official at the discretion of their head official.
    - ii. All senior officials shall provide 24 hours notice for cancellation of prescheduled games. Any senior official who does not provide the proper notice may be fined two (2) game fees determined by the calibre of the game cancelled (at the discretion of the Vice Chair – Senior).
    - iii. officials threatening to withdraw services shall be fined between \$60.00 and \$100.00 per official, depending on the division from which services were going to be withheld,
    - iv. Failure to dress in accordance to Regulation 11 will be subject to a \$50.00 fine. Only one warning will be given in writing, then the fine.
    - v. Failure by an official to report to a game assignment (no show) will be dealt with accordingly.
 

1 <sup>st</sup> “no show”	2 game fees
2 <sup>nd</sup> “no show”	3 game fees
3 <sup>rd</sup> no show	Immediate suspension from the BCLOG Senior and Minor Divisions. Pending an investigation by the BCLOG Discipline Committee. All fines must be received by the BCLOG within ten (10) business days, after receiving registered notification of fines.
- 9.14 See General Operating Policy Regulation 11 for the jurisdiction of suspensions.

### REGULATION 10: EVALUATIONS

- 10.01 The Senior Evaluator, any Zone Head Official, any BCLOG Learning Facilitator or any Association/Club Head Official may perform a formal evaluation.
- 10.02 In the event that the Evaluator declares an official unable to officiate at the level reviewed, the official will be restricted to a lower Division or Calibre.
- 10.03 At the discretion of the Evaluator, an official will be restricted to a specific Division or Calibre based upon a game evaluation. Such a restriction will remain in effect until subsequent evaluations show a potential to move up a Division or Calibre.

### REGULATION 11: DRESS AND EQUIPMENT

- 11.01 a) **Senior:** Black CSA Approved hockey helmet, Official official’s jersey, pre-crested with LC and BCLOG approved logos only; black trousers; black running shoes with black laces which must be tied; black socks; finger whistle, string and tape measure. The official’s jersey must be tucked into pants.
- b) **For Western Lacrosse Association only:** Black CSA Approved hockey helmet, official official’s jersey, pre-crested with LC, BCLOG And WLA approved logos only; striped jersey supplied by the WLA; black trousers, running shoes with laces which must be tied, black socks, finger whistle, string and tape measure. The official’s jersey must be tucked into pants.

11.02 **Minor Box Only:**

In order to function as a team, both officials must be dressed in clean, neat, identical uniforms. Therefore, both long pants and shorts/skort, should be carried in the official's bag. For Provincials and Summer Games, only long black trousers will be permitted

- Black CSA Approved hockey helmet
- Official jersey, pre-crested with LC and BCLOG approved logos only
- Black trousers or solid black shorts/skort
- "Tear-away" or sweatpants are NOT permitted
- Shorts must be 1" above knee and have pockets that can safely carry a ball
- (Both pants and shorts must have pockets that can safely carry a ball. Loose pockets not permitted)
- No team logos on either pants or shorts, a small brand logo is permitted
- **If both officials do not have matching plain black shorts, black pants will be the default**
- Black running shoes with laces which must be tied
- Black socks
- Fox 40 pealess finger whistle
- String and tape measure for U15 and U17 Divisions

11.03 **Field:** The official uniform of the Canadian Field Lacrosse Officials shall consist of:

**Men's Field Officials Uniform**

- a black hat with white piping
- a black and white striped sweater (long or short sleeves)
- solid black golf-style shorts with belt loops (drawstring shorts are not acceptable) with black ankle high socks or black foul weather pants with black socks
- white Bermuda shorts or white knickers
- a black belt
- white socks with black tops
- black shoes
- whistle (and a spare)
- an official scorecard
- two yellow flags
- pencil and eraser
- coin
- 30 second timer (or watch: digital or analog with a second hand)
- tape measure
- string
- rule book
- rainwear
- warm clothing

**Women's Field Officials Uniform**

- Shirt with alternating 1" black and white striping
- Solid black kilt or solid black shorts
- Solid black pants may be worn in cold weather
- Black socks
- Solid black shoes or cleats
- Whistle ( and a spare)
- Red, Yellow and Green cards
- Measuring tape
- String
- Rule book

In order to function as a team, both officials must be dressed in clean, neat, identical uniforms. Therefore, both long and short sleeve sweaters, as well as both white shorts and knickers, should be carried in the official's bag. Official in charge makes final decision on dress.

### **REGULATION 12: REPORTS**

- 12.01 Any report covering the explanation of a Match Penalty or other serious offences shall be written on the Official's Game Report and forwarded within twenty-four (24) hours to the appropriate league official for action. Any such explanation shall be confidential and shall not be made public other than for discussion by the appropriate league official.

### **REGULATION 13: AMENDMENTS**

- 13.01 The Operating Regulations of the BCLOG shall not be altered except at a Special Session of the BCLOG and shall be made only by a majority vote of the members voting thereon.
- 13.02 Notice of the proposed amendments shall be given in writing to the BCLA Office at least forty-five days before the day of the Special Session and the proposed amendments shall be circulated to members of the BCLOG at least thirty days prior to the Special Session.



## **APPENDIX ONE: LC BOX AND FIELD CERTIFICATION LEVELS**

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**Entry Level:** Minimum 13 years of age in the calendar year (BC Amendment) AND Has no officiating experience AND Has achieved a minimum grade of 60% on the LC Entry Level certification exam in the current year. Guidelines: May officiate U11 Box or U-10 Field (or equivalent level of play) and below, and provided the official is two years older than the division officiated.

**Level One:** Minimum 14 years of age in the calendar (BC Amendment) AND Has been previously certified as a LC Entry Level official AND Has achieved a minimum grade of 70% on the LC certification exam OR Minimum 16 years of age AND has some lacrosse background with no officiating experience or has some officiating experience in another sport COMBINED with the permission of the appropriate Provincial Director of Officiating (or delegate) AND Has achieved a minimum grade of 70% on the LC Level One certification exam Guidelines: May officiate U13 Box or U-13 Field (or equivalent level of play) and below, and provided the official is two years older than the division officiated.

**Level Two:** Minimum 16 years of age in the calendar year AND Has been previously certified as a LC Level One Official AND Has achieved a minimum grade of 75% on the LC certification exam in the current year OR Minimum 18 years of age AND Has an extensive lacrosse background with no officiating experience or some officiating experience in another sport COMBINED with the permission of the appropriate Provincial Director of Officiating (or delegate) AND Has achieved a minimum grade of 75% on the LC Level Two certification exam Guidelines: May officiate U17 Box or, U-19 Field (or equivalent level of play) and below, based on evaluation and provided the official is two years older than the division officiated.

**Level Three:** Minimum 18 years of age in the calendar year AND Has been previously certified as a LC Level Two within the past two years AND Has applied to the appropriate Provincial Director of Officiating, including a successful written on- floor evaluation by the appropriate Provincial Director of Officiating (or delegate) or has been recommended to the appropriate Provincial Director of Officiating by an appropriate delegate AND Has been invited by the appropriate Provincial Director of Officiating or delegate to certify as a LC Level Three AND Has achieved a minimum grade of 80% on LC Level Three certification exam Guidelines: May officiate Junior or Senior Box, or Men's Field (or equivalent level of play) and below. Eligible to apply for a LC National Championship, with a successful on-floor evaluation at the level of play applied for, by the appropriate Director of Officiating (or delegate).

**Level Four:** Minimum 21 years of age in the calendar year AND Has been previously certified as a LC Level Three within the past two years AND Has applied to the appropriate Provincial Director of Officiating, including a successful written on-floor evaluation by the appropriate Provincial Director of Officiating (or delegate) or has been recommended to the appropriate Provincial Director of Officiating by an appropriate delegate AND Has been invited by the appropriate Provincial Director of Officiating or delegate to certify as a LC Level Four AND Has achieved a minimum grade of 90% on the LC Level Four certification exam AND

**\*Requirements for Men's Field:** In addition to the above, has experience in both the chief bench official (CBO) position and supervisory/instructional/mentorship roles, as determined by the appropriate Provincial Director of Officiating.

**Level Five:** Minimum 21 years of age in the calendar year AND Has been previously certified as a LC Level Four within the past two years AND Has been invited by the appropriate Provincial Director of Officiating or delegate to certify as a LC Level Five AND Has achieved a minimum grade of 90% on the LC Level Five certification exam in the current year.

**\*Requirements for Box:** In addition to the above, has officiated at a LC National Championship above the U17 division, and has been recommended by the OIC of that National Championship.

**Level Five:** Minimum 21 years of age in the calendar year AND Has been previously certified as a LC Level Four within the past two years AND Has been invited by the appropriate Provincial Director of Officiating or delegate to certify as a LC Level Five AND Has achieved a minimum grade of 90% on the LC Level Five certification exam in the current year.

**\*Requirements for Men's Field:** In addition to the above, has officiated an World Lacrosse World Championship, and has received World Lacrosse certification

**Governance Level:** Has certified as a LC official within the past three years AND No longer participates on-floor, but with the permission of the appropriate Provincial Director of Officiating only, continues to be involved in officiating aspects including but not limited to, administration, supervision, mentorship or leadership AND Has achieved a minimum grade of 80% on the LC Level Three certification exam

**APPENDIX TWO:  
NATIONAL OFFICIALS CERTIFICATION PROGRAM (May 1997)  
OFFICIALS LEVEL CRITERIA**

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**WOMEN'S FIELD LACROSSE**

	<b>Requirement</b>	<b>Test Results</b>	<b>Experience</b>
Level 1 Apprentice	- complete Level 1-2 clinic every two years - no age requirement	- 60% on test material - rated by 2 officials (any level)	- sound knowledge of rules, flow of play
Level 2 Local	- complete Level 1-2 clinic every two years	- 70% on test material - rated by 2 officials (local, Provincial or National)	- 1+ yrs experience - well-developed interpretation of rules & judgment
Level 3 Provincial	- complete Level 3 clinic - ability to officiate at Provincials	- 80% on test material - rated by 2 officials (Provincial or National)	- local for 1 yr - have officiated at Provincials
Level 4 National	- complete Level 4 clinic - ability to officiate at Nationals - have officiated at Provincials	- 90% on test material - rated by 2 officials (National) over 2 games at Nationals	- Provincial for 1 yr - Recommended by MA for National rating
Level 5 International (IFWLA)	- have officiated at Nationals - have National rating	- ___% on IFWLA test material - rated by 2 International officials at elite competition	- International game experience - Recommended by National Association for International rating

## **APPENDIX THREE: SELECTION POLICY OFFICIALS TO SENIOR BOX PLAYOFFS, PROVINCIAL, NATIONAL AND INTERNATIONAL EVENTS**

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### **Selection Policy**

1. A candidate must be an active member in good standing of the BC Lacrosse Association as of May 1 of the current playing year.
2.
  - (a) A candidate for Junior B, Senior C Playoff and Provincials must have attained a LC Level 3 or greater, must have officiated 10% of league games and must receive two (2) favorable evaluation during the league from an evaluator recognized by the Selection Committee.
  - b) A candidate for Junior A and Senior B Playoff must have attained a LC Level 4 or greater, must have officiated 10% of league games and must receive two (2) favorable evaluation during the League from an evaluator recognized by the BCLOG Selection Committee.
  - c) A candidate for Founder's Cup must have attained a LC Level 4 or greater, must be an active part of the Junior B League Playoffs and Provincials, and must receive two (2) favorable evaluations during the Playoffs and Provincials from the OIC at Provincials or an evaluator recognized by the Selection Committee. A candidate for President's and Minto Cup must have attained a LC Level 4 or greater, must be an active part of the Senior B or Junior A Playoffs, and must receive two (2) favourable evaluations during the Playoffs from an evaluator recognized by the Selection Committee.
3. Founders Cup candidates must not have officiated at no more than three Founders Cups.
4. All candidates must be active members within the BCLOG and LC Officiating Programs.
5. Successful applicants will receive an invitation by the BCLOG Vice-Chair - Senior.
6. All candidates must meet all examination requirements as set out by the BCLOG and LC Officiating Committees.
7. All candidates must meet all evaluation requirements as set out by the BCLOG and LC Officiating Committees.
8. All candidates must meet all fitness requirements as set out by the BCLOG and LC Officiating Committees.
9. All candidates must meet all uniform requirements as set out by the BCLOG and LC Officiating Committees.
10. Candidates for Provincials and Nationals must be available for any games during the tournament.

### **Selection Committee**

1. The selection committee will be comprised of the following members:
  - a. BCLOG Vice-Chair - Senior
  - b. Two or more members are to be appointed by the BCLOG Vice-Chair - Senior. The BCLOG Vice-Chair - Senior shall, at the Vice Chair – Senior's discretion, increase or decrease the number of committee members as required.
2. No members of the selection committee shall be a candidate for a national appointment.
3. The BCLOG Vice-Chair - Senior shall be the Chair of the Selection Committee. The BCLOG Vice Chair - Senior will only cast a vote in the event of a tie in voting.
4. The selection committee will publish a list of recognized evaluators.
5. The selection committee may consult with league commissioners regarding candidates.
6. The selection committee may consult with the OIC's for the respective Provincial Championships
7. The selection committee's decision shall be final.

8. The selection committee does not select OIC's.

**Selection Criteria**

1. The Selection committee will utilize the following criteria in arriving at their decision:
  - a. Past performance and evaluations at BCLA and LC sanctioned events
  - b. Past or present contributions to the NOCP program
  - c. Evaluation Grade
  - d. Exam Grade
  - e. League Commissioner Feedback

**Application Process**

1. All interested candidates are to submit a completed application and two (2) favorable evaluations to the BCLOG Selection Committee no later than the date(s) as laid out in the time line below.
2. The selection committee will review each application and make their recommendations to the BCLOG Vice-Chair - Senior who will then send out the appropriate invitations.

**Selection Procedure**

The selection procedure will begin after the application deadline.

1. The candidates will be ranked according to the criteria outlined above. The top candidate(s) will be selected to work the respective playoff, provincial, and/or national. Where there is a tie in the final rankings the following criteria will be used to rank the officials
  - a. On-Floor Evaluations – 50%
  - b. NOCP Exam- 30%
  - c. Contributions to the BCLOG Officiating Program – 20%

In addition to the selected officials, alternate officials will be selected to act as back up officials in the event that the nominated officials are not able to fulfill their obligations, or if additional officials are requested.

2. Based on the number of officials required, the successful officials will be notified by telephone or email by the BCLOG Vice Chair - Senior.
3. Officials will be asked to sign a contract agreeing to the terms and conditions of the offer to officiate at the Provincial/National Championship and to abide by the terms set out in the contract.

**Selection Time Lines:**

<b>Date</b> <i>(Current playing year)</i>	<b>Action Item</b>
<b>April 30</b>	Selection Policy and Application sent out to BCLOG members
<b>June 1</b>	Deadline for submission of Playoff, Provincials and National Applications from interested candidates.
<b>June 20</b>	Deadline for submission of two (2) Evaluations from candidates who have applied.
<b>June 26</b>	Selection Committee meets to review and discuss applications.
<b>June 28</b>	Selection Committee to Forward Recommendations to the BCLOG Vice-Chair – Senior.
<b>June 30</b>	BCLOG Vice Chair - Senior to send invitations to successful applicants.
<b>July 10</b>	Receive responses from successful applicants
<b>July 15</b>	Submit nominations into LC